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**FISCAL YEAR 2003 BUDGET**

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**Fund Summary**

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**Fund Name** : Houston TranStar  
**Department Name** : Public Works and Engineering  
**Fund/Department No.** : 221 / 20

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	<u>FY2002 BUDGET</u>	<u>FY2002 ESTIMATE</u>	<u>FY2003 BUDGET</u>
Beginning Fund Balance	114,231	114,231	52,127
Current Revenues	<u>1,681,649</u>	<u>1,658,052</u>	<u>1,685,539</u>
Total Available Resources	<u>1,795,880</u>	<u>1,772,283</u>	<u>1,737,666</u>
 Maintenance and Operations	 <u>1,801,500</u>	 <u>1,720,156</u>	 <u>1,715,353</u>
Total Expenditures	1,801,500	1,720,156	1,715,353
Planned Ending Fund Balance	<u>(5,620)</u>	<u>52,127</u>	<u>22,313</u>
Total Budget	<u>1,795,880</u>	<u>1,772,283</u>	<u>1,737,666</u>

The above summarizes the FY2002 Budget, the FY2002 Estimate and the FY2003 Budget for the Houston Transtar Fund. Also included are the beginning and ending fund balances, total available resources and total expenditures.

Houston TranStar Center was formerly known as the Greater Houston Transportation and Emergency Management Center. The Houston TranStar Center was built through a cooperative effort between the City of Houston, Harris County, the Metropolitan Transit Authority (METRO) and the Texas Department of Transportation (TxDOT). The Center houses personnel responsible for and/or involved with transportation and emergency management planning and operations in the Houston/Harris County area. The Center is funded from revenue received from the member agencies with the cost to each member prorated based on occupancy and use of the Center facilities.

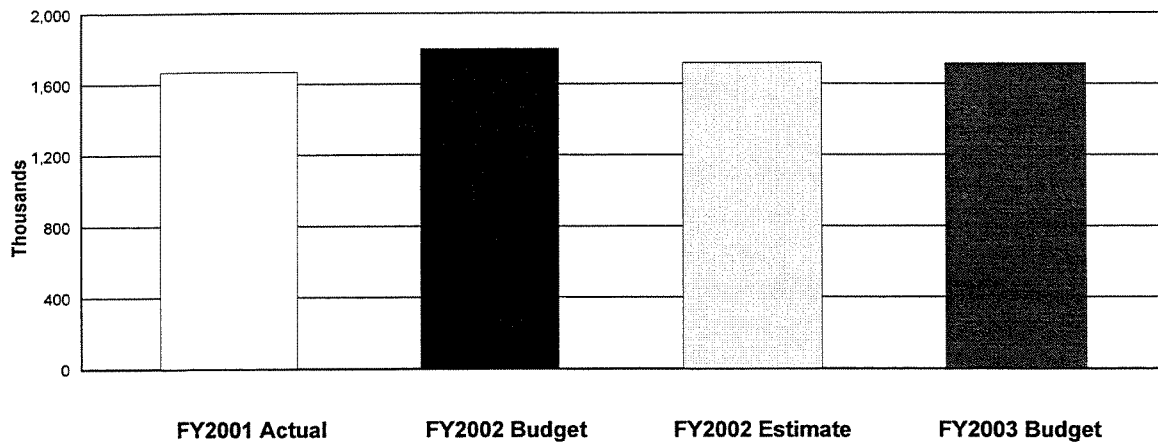
Through agreement of all the member agencies, the City of Houston is the financial manager of the Center's funds and is responsible for maintaining the financial records and processing the expenditures. The Center's operating budget covers costs associated with building maintenance and operations such as cleaning, maintenance, supplies, utilities and computer maintenance. The budget also includes salaries and associated costs for the Center's six staff members who are employed through the City of Houston.

**Department Budget Summary**

**Fund Name** : Houston TranStar  
**Department Name** : Public Works and Engineering  
**Fund/Department No.** : 221 / 20

		<u>FY2001 Actual</u>	<u>FY2002 Budget</u>	<u>FY2002 Estimate</u>	<u>FY2003 Budget</u>
Expenditure Summary	Personnel Services	329,802	379,800	390,856	399,553
	Supplies	89,691	100,000	99,600	100,000
	Other Services and Charges	1,186,333	1,231,700	1,148,700	1,099,300
	Equipment	0	0	0	26,500
	Non-Capital Equipment	64,018	90,000	81,000	90,000
	Total M & O Expenditures	1,669,844	1,801,500	1,720,156	1,715,353
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	1,669,844	1,801,500	1,720,156	1,715,353
Revenue Summary		1,430,224	1,681,649	1,658,052	1,685,539
Staffing Summary	Full-Time Equivalents - Civilian	5.2	6.0	6.0	6.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Total	5.2	6.0	6.0	6.0
	Full-Time Equivalents-Overtime	0.0	0.0	0.0	0.0
Budget Highlights	o Continue to provide the best transportation and emergency management service through the use of collective resources to maximize safety and mobility to the public.				

**Houston TranStar  
Public Works and Engineering  
Expenditure Summary**



**FISCAL YEAR 2003 BUDGET**

**Department Program Summary**

**Fund Name** : Houston TranStar  
**Department Name** : Public Works and Engineering  
**Fund/Department No.** : 221 / 20

Program Description	Program Objectives
<div> <div>Houston TranStar</div> <div>Houston TranStar Center</div> <div>1500</div> <div>1570</div> </div> <div>Manage, operate and maintain the Houston TranStar Center.</div>	<div>Effectively support the operation and maintenance of the Center.</div>

**FISCAL YEAR 2003 BUDGET**

**Department Program Summary**

Fund Name : Houston TranStar  
 Department Name : Public Works and Engineering  
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Program Performance Measures	FY2001 Actual			FY2002 Estimate			FY2003 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
Support Center operation and maintain the facility.	100%			100%			100%		
	5.2	1,669,844		6.0	1,720,156		6.0	1,715,353	
Total	<u>5.2</u>	<u>1,669,844</u>		<u>6.0</u>	<u>1,720,156</u>		<u>6.0</u>	<u>1,715,353</u>	

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<u>NO. of POSITIONS</u>	<u>JOB DESCRIPTION</u>	<u>JOB CLASS CODE</u>	<u>PAY GRADE</u>
1	ADMINISTRATION MANAGER	3029	26
1	ASSISTANT DIRECTOR-PUBLIC WORKS(EXE LEV)	8042	34
1	FINANCIAL ANALYST IV	3564	25
1	OFFICE SERVICE MANAGER	5022	23
1	PROJECT TECHNICIAN IV	7764	20
1	PUBLIC INFORMATION OFFICER	8742	24
<hr/> 6.0	<b>Total Positions</b>		
0.0	<b>Less adjustment for Vacancies and Part-Time Employees</b>		
<hr/> 6.0	<b>Full-Time Equivalents</b>		

**FISCAL YEAR 2003 BUDGET**

**Department Revenue Summary**

**Fund Name** : Houston TranStar  
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Source	Description	Program Org	Program Name	FY2002 Budget	FY2002 Estimate	FY2003 Budget
6995	Other Grant Awards	1570	Houston TranStar Center	1,033,949	1,018,844	<b>1,035,304</b>
7625	Other Service Charges	1570	Houston TranStar Center	621,700	619,208	<b>630,235</b>
8300	Interest On Pooled Investments	1570	Houston TranStar Center	26,000	20,000	<b>20,000</b>
<b>Total Public Works and Engineering</b>				<u>1,681,649</u>	<u>1,658,052</u>	<u><b>1,685,539</b></u>

**FISCAL YEAR 2003 BUDGET**

**Fund Name** : Houston TranStar  
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ACCT	DESCRIPTION	FY2001 Actual	FY2002 Budget	FY2002 Estimate	FY2003 Budget
1100	Salary-Base Pay-Civilian	269,161	304,961	315,156	317,871
1135	Pension-Civilian	27,178	30,496	31,500	31,788
1140	Social Security-Civilian	19,458	22,684	23,500	23,945
1145	Health/Life Ins Active Civilian	13,113	19,728	18,800	23,849
1405	Workers Compensation-Civilian	884	1,341	1,300	1,300
1415	Unemployment Claims	0	0	0	200
1420	Long Term Disability	8	590	600	600
<b>Total Personnel Services</b>		<b>329,802</b>	<b>379,800</b>	<b>390,856</b>	<b>399,553</b>
2210	Mechanical Hardware & Parts	19,934	14,000	14,000	14,000
2305	Computer Supplies	9,791	8,000	7,500	10,000
2306	Paper & Printing Supplies	5,896	7,000	7,000	7,000
2315	Publications & Printed Materials	753	2,000	1,900	2,000
2323	Postage	534	3,000	1,500	1,500
2325	Miscellaneous Office Supplies	39,628	45,000	45,000	45,000
2412	Medical & Surgical Supplies	0	0	3,100	0
2600	Fuel	0	5,000	0	3,000
2605	Vehicle Repair & Maint Suppl	0	0	100	0
2702	Food Supplies	0	0	5,000	2,500
2709	Small Tools & Minor Equipment	3,399	11,000	6,500	6,000
2738	Miscellaneous Parts & Supplies	9,756	5,000	8,000	9,000
<b>Total Supplies</b>		<b>89,691</b>	<b>100,000</b>	<b>99,600</b>	<b>100,000</b>
3100	Janitorial Services	22,264	26,000	50,000	50,000
3107	Temporary Personnel Services	9,588	7,500	7,500	8,000
3305	Advertising Services	6,735	5,000	1,000	50,000
3315	Engineering Service	77,350	255,000	251,000	275,000
3321	Computer Info/Contracting Svc	128,373	137,200	39,000	138,600
3325	Medical, Dental & Lab Services	88	0	0	0
3335	Management Consulting Services	9,300	55,000	20,000	20,000
3344	Photographic Services	2,837	0	1,600	1,500
3402	Parking Space Rental	0	0	500	900
3409	Office Equipment Rental	17,158	22,000	20,000	20,000
3420	Other Rental	0	0	6,000	6,000
3500	Electricity	141,900	130,000	150,000	150,000
3505	Natural Gas	15,067	7,000	8,000	8,500
3510	Telephone	132,567	130,000	130,000	130,000
3515	Communication Lines	0	17,000	5,000	5,000
3525	Refuse Disposal	1,086	2,000	1,900	2,000
3530	Water	8,164	12,000	11,000	12,000
3539	Sewer	1,406	2,000	1,600	1,800
3600	Building Maintenance Services	125,901	131,000	130,000	130,000
3605	Land and Grounds Maintenance	23,307	15,000	20,000	20,000
3615	Computer Eq/Software Maint Svc	13,055	12,000	19,000	25,000
3616	Communications Equip Services	389,738	231,000	231,000	0
3625	Office Equipment Services	807	2,000	1,000	1,000
3799	Mail/Delivery Services	8,529	6,000	8,000	8,000
3895	Misc Other Services & Charges	35,748	10,000	14,000	15,000

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ACCT	DESCRIPTION	FY2001 Actual	FY2002 Budget	FY2002 Estimate	FY2003 Budget
3900	Education & Training	6,905	5,000	8,600	8,000
3905	Membership & Professional Fees	1,439	2,000	1,000	1,000
3950	Travel-Non-training Related	7,021	10,000	12,000	12,000
<b>Total Other Services and Charges</b>		<b>1,186,333</b>	<b>1,231,700</b>	<b>1,148,700</b>	<b>1,099,300</b>
4525	Trucks - General Purpose	0	0	0	26,500
<b>Total Equipment</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>26,500</b>
4810	Non-Capital Office Furniture & Equip	34,160	20,000	39,000	20,000
4820	Non-Capital Computer Equipment	19,914	50,000	32,000	50,000
4830	Non-Capital Communication/Elect Eq	9,944	20,000	10,000	20,000
<b>Total Non-Capital Equipment</b>		<b>64,018</b>	<b>90,000</b>	<b>81,000</b>	<b>90,000</b>
<b>Grand Total Expenditures</b>		<b>1,669,844</b>	<b>1,801,500</b>	<b>1,720,156</b>	<b>1,715,353</b>